

FORM T.R. 53 (CONTD.)

Serial Number	Name	Appointment	Whether Substantive or officiating	Date from which present pay is drawn	Suspension for mis conduct		Leave without pay and in the case of those holding the post temporary or in an officiating capacity all kinds of leave other than earner leave during which they would have continued to officiating the post but he/she is going on leave		Date from which increment may be given	Scale of pay	Present	Amount of increment	Future pay
					From	To	From	To					
1	2	3	4	5	6	7	8	9	10	11	12	13	14

The Grant of increment in column [13] to Nos

Sanctioned

- Note : 1. Extract from the conduct register of the government (Confidential) should be attached to the increment certificate when it is prese with a pay bill
2. When an increment claimed operates to carry a government servants over an efficiency but the claims should be supported by declarations from the competent authority that it has satisfied itself that the character and efficiency of the government servant concerned are such that he is fit to pass the bar. And column 5 & 10 to 14 should be filled up in red ink

Signature with designation